

## **STUDENT CODE OF CONDUCT**

**VERSION: 1.1**

Students who enrol in Australian Workplace Training Pty Ltd (AWT) courses are to be informed of the Student Code of Conduct at the point of enrolment and be required to agree at all times during their course to:

- Conduct themselves in a professional manner and behave responsibly and with consideration for others at all times
- Refrain from any conduct, which impairs the reasonable freedom of other students to pursue their studies at AWT
- Obey any reasonable directive from any Lecturer, Manager or officer of AWT
- Not disrupt any teaching activity or examination being conducted by AWT
- Refrain from impairing any students study program by assault, attempted assault or threat to any person
- Use their skills, time and attention to the maximum of their abilities
- Take responsibility for the efficient use of their time and achievement of the objectives of their course
- Maintain an acceptable standard of personal presentation. Personal presentation includes wearing of appropriate attire on work placement according to the host organisation's policies and directions, and in line with section 19 of the OH&S regulations (1.2.1.)
- Ensure that their actions do not threaten the health and safety of fellow students or AWT staff
- Refrain from the use of any non-prescribed drugs while on campus

The AWT CEO is delegated with the authority to suspend or expel a student where the conduct of that student does not comply with AWT Student Code of Conduct and three warnings in writing have been given to the student by the CEO or other staff members of AWT. Suspended or expelled students do not have access to the Grievance Policy.

### **Australian Workplace Training**

Level 1, Raleigh Chambers  
Elizabeth Shopping Centre  
50 Elizabeth Way  
Elizabeth SA 5112

Ph (08) 8282 7600  
Fax (08) 8252 0977  
[www.awt.edu.au](http://www.awt.edu.au)