Certificate III in Home and Community Care – CHC30312 (version 4.1)

Australian Workplace Training offers Certificate III in Home and Community Care via two delivery modes. Online (E-Learning) and Externally

This qualification addresses work in client homes and other community settings. These workers carry out activities to maintain personal care and/or other activities of living for people in their own homes or in other community settings.

Occupational titles may include:

- Home Care Worker
- Personal Care Worker
- Disability Support Worker
- In-home Respite Care Giver
- Support Worker
- Community Care Worker

An interview with a Trainer will be arranged prior to your enrolment. In this interview any difficulty you might experience with your training will be discussed, these may be language, literacy or physical disabilities. If you have any concerns or special needs please discuss them with the trainer during the interview as support could be available for you.

External and Online students study this course at their own pace, however it is anticipated the course will be completed in approximately twelve months, it can be completed earlier depending on the individual. Students work at home with self paced units and have access to a trainer either face to face or by phone, fax, correspondence and email for assistance. Students are required to attend block training for First Aid, Manual Handling and Personal Care training as well as monthly contact with their trainer.

A current Police Certificate (within the last 12 months) will be required before work placement is commenced. It is your responsibility to apply and pay any costs associated with the Police Clearance. A current Police Clearance is a requirement of industry.

During the course ‘work experience’ is to be arranged by the student at a suitable venue(s). At the end of the course you will be expected to have completed a minimum of 100 hours of ‘work experience’ to enable the assessment of your ability to implement your training under working conditions. Please discuss this with your trainer at your interview.

Skills for All
An initiative of the Government of South Australia

Australian Workplace Training is a Skills for All Training Provider
Some of our courses are funded through the Government of South Australia’s Skills for All initiative. Please visit our website or contact us for a list of our Skills for All courses. Eligibility Criteria Apply—Visit www.skills.sa.gov.au for eligibility criteria
The qualification is achieved by ‘successfully completing’ all the suggested units. This can be achieved by participating in training sessions, completing assignments and by demonstrating your ability by putting the learning into practice under working conditions during the ‘work experience’. Skills Recognition is available.

This qualification consists of 14 units; 9 core and 5 elective.

**Course Structure**

**Core**
- CHCAC318B Work effectively with older people
- CHCAC319A Provide support to people living with dementia
- CHCCS411C Work effectively in the community sector
- CHCDIS301C Work effectively with people with a disability
- CHHC311B Work effectively in home and community care
- CHCICS301B Provide support to meet personal care needs
- CHCICS302B Participate in the implementation of individualised plans
- CHCICS304B Work effectively with carers
- CHCWHS312A Follow WHS safety procedures for direct care work

**Elective**
- HLTHIR403C Work effectively with culturally diverse clients and co-workers
- CHCICS303A Support individual health and emotional well being
- CHCPA301B Deliver care services using a palliative care approach
- CHCCOM403A Use targeted communication skills to build relationships
- HLTFA311A Apply first aid

Each unit includes the relevant training and assessment materials required to achieve competency.

**Cost**

**Fee for Service**
- Course Fees $150.00 per unit Total of $2100 for all 14 units
- RPL $75.00 per unit
- Credit Transfer $25.00 per unit

**Skills for All**
- Student Course Fee This course is not available through the Skills for All initiative with Australian Workplace Training.
- Concession Course Fee

**Incidental Fees:**
- Work Placement T-shirt - $25.00
- Work Placement Badge - $4.00

More information on Skills for All Fees, Concessions and Exemptions can be found by visiting or website at [www.awt.edu.au](http://www.awt.edu.au)

For more information or to enrol, please contact Australian Workplace Training on 8282 7600

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